



- Breakdown:** A minimal fee of 15% of Use Fee will be assessed to the Event Vendor for “Late or Delayed”, “Striking”, or breakdown of event accommodations beyond the allotted time, *including tenting, tables and chairs, decorations and trash removal, catering equipment and all other necessary items pertaining to the event's success.*
- Trash Removal:** The arrangement for trash removal is at the cost of applicant. Trash removal is required no later than 9:00 a.m. of the next business day or the opening of the museum.
- Liquor:** A permit from the Liquor Commission must be obtained by the User if liquor is to be sold on the premises. This applies if liquor will be purchased for cash, through the sale of drink tickets, or if the price of liquor is included in the attendance fee.
- Photography:** Photos may be taken at the farm. Personal photos on the grounds and in the gardens are allowed. Professional photography of any kind requires a separate contract with fees and pre-approval is required.
- Fires:** No fires of any kind are allowed on the grounds. This includes torches, grills, hibachi, etc. State fire codes are applicable.
- Canopies/Tents:** A permit from the Hawaii Fire Department must be obtained by the user if canopies/tents are to be used on the premises. The allowance of prior set-up and breakdown post-function is permissible by only the KHSFS.
- Security:** Cost to be incurred by User(s). Should a concern arise regarding the safety of the function guests and the grounds, staff and/or the KHSFS, a request may be made to obtain the needed security.
- Restroom:** Two restrooms are located on the site. Any additional restroom requirements will be at the User's cost to obtain a portable restroom. A placement area designated by KHSFS and the immediate removal upon the closing of the function is required.
- Parking:** Parking is available in designated parking areas.
- Smoking:** Smoking is prohibited in all buildings and on the site.

Event planners are responsible for all arrangements, i.e., set-up, catering, and clean-up after the function. KHSFS does not provide any equipment for catering. Any utensils and/or food items in the kitchen are the property of the KHSFS and are not for use by event organizer(s) or participant(s).